

Sample Letter - *to your financial institution for securities held in an account*

Date: _____

Dear _____:

I am donating _____ shares of _____ to
Trustees of Tufts College effective immediately for the purpose of _____.

Please contact Vicky Wei at 617-627-3171 for instructions on how to transfer the securities
to Tufts University.

Sincerely,

cc: Tufts University
Treasury Operations
169 Holland Street, 3rd Floor
Somerville, MA 02144
Attn: Vicky Wei
Fax#: 617-627-3943